

Teacher Evaluation Form

Teacher's Name: Mr. Janes

Principal: Mr. Brinkman

Record of Teacher Observations

Class Visited: 11th Language Arts Time: 2:15 pm Date: January 6, 2006
 Class Visited: 10th Language Arts Time: 2:20 pm Date: January 6, 2006

Check () appropriate response for each item.

- A** *Exceptional*..... Exhibits superior qualities or performances beyond expectations
- B** *Professionally Competent*..... Exhibits qualities or performance necessary to be effective
- C** *Average*..... Exhibits skills in performance that are average
- D** **Needs Improvement*..... Exhibits deficiencies in qualities or performance which require attention
- F** **Unacceptable*..... Does not exhibit qualities or performance necessary to be effective
- N/A** *Does not apply*

*Requires additional written comment and/or suggestions for improvement.

I. INSTRUCTIONAL EFFECTIVENESS

	Expectations				
	A	B	C	D	F
A. Demonstrates command of subject field adequate for instruction in present assignment	X	_____	_____	_____	_____
B. <u>Instructional Techniques:</u>					
1. Recognizes and provides for individual needs	_____	X	_____	_____	_____
2. Employs methods appropriate to lesson's objective	X	_____	_____	_____	_____
3. Provides activities which develop critical thinking, resourcefulness, responsibility, and creativity	X	_____	_____	_____	_____
4. Uses computers as a teaching tool	_____	_____	_____	_____	NA
C. <u>Classroom Environment - Physical:</u>					
1. Maintains appropriate classroom appearance (bulletin boards, seating, etc...)	X	_____	_____	_____	_____
2. Develops effective use of materials and equipment	X	_____	_____	_____	_____
D. <u>Student Evaluation:</u>					
1. Evaluates students with methods appropriate to lesson objective	X	_____	_____	_____	_____
2. Maintains accurate records	X	_____	_____	_____	_____
3. Informs parents of student progress	X	_____	_____	_____	_____
E. <u>Planned Instruction:</u>					
1. Develops long and short range plans for instruction in appropriate subject areas	X	_____	_____	_____	_____
2. Prepares written lesson plans	X	_____	_____	_____	_____
3. Is well prepared on a daily basis	X	_____	_____	_____	_____

Comments and/or suggestions:

Your command of the subject area is excellent. However, your students are not at the same level as you which is rightfully so. You need to understand that it might take a different strategy to get them to comprehend your lectures. Sometimes teachers get the feeling that the material covered is so easy that their students won't have trouble with it. Poor student performance should be a good indicator that something needs to change. I suggest that you give your students more time to work on assignments in class.

II. CLASSROOM MANAGEMENT

	Expectations				
	A	B	C	D	F
A. Establishes control and administers discipline in accordance with rules and guidelines in the student handbooks	X		_____	_____	_____
B. Takes necessary precautions to protect students, equipment, materials and facilities	X	_____	_____	_____	_____
C. Practices good record keeping pertaining to textbooks, materials, equipment, supplies and attendance.	X	_____	_____	_____	_____

Comments and/or suggestions:

Mr. Janes does an excellent job taking control of the classroom. His students are getting accustomed to this and are doing better in his class. He is teaching responsibility and expects his students to act and behave in an appropriate manner.

III. PROFESSIONAL QUALITIES

	Expectations				
	A	B	C	D	F
A. Is in assigned areas at all times	X	_____	_____	_____	_____
B. Available to students and parents for educational related purposes during the school day or by appointment	X	_____	_____	_____	_____
C. Voices concerns through proper channels	X	_____	_____	_____	_____
D. Attends and participates in faculty meetings and in-service educational programs	X	_____	_____	_____	_____
E. Maintains professional relationships with staff and students	X	_____	_____	_____	_____
F. Supervises tutors, aides, and volunteers as assigned	_____	_____	_____	_____	NA
G. Assists in the selection of books, equipment, and other instructional materials	X	_____	_____	_____	_____
H. Works to maintain and improve professional competence	X	_____	_____	_____	_____
I. Accepts responsibility for extracurricular activities as assigned	X	_____	_____	_____	_____
J. Performs other duties as assigned by the principal lunch duty, playground duty, and committee membership	X	_____	_____	_____	_____
K. Conducts self in a manner as described by the Code of Professional Ethics (ARSD 24:08:03)	X	_____	_____	_____	_____

Comments and/or suggestions:

Mr. Janes is always willing to help students whenever possible. The only time he is not available to help students is when he is engaged with another class. He sets up appointments on his free time and after school. Whenever a problem occurs, he always consults with the administration before taking any action.

IV. PERSONAL CHARACTERISTICS

	Expectations				
	A	B	C	D	F
A. Dresses appropriately for assignment	X	_____	_____	_____	_____
B. Demonstrates positive attitude	X	_____	_____	_____	_____
C. Respects the confidentiality of students, parents and staff	X	_____	_____	_____	_____
D. Demonstrates tolerance and consideration of differences in children and adults	X	_____	_____	_____	_____
E. Accepts and uses constructive criticism and suggestions	X	_____	_____	_____	_____
F. Communicates with reasonable clarity, conciseness, and precision in speaking and writing	X	_____	_____	_____	_____
G. Exhibits self-control	X	_____	_____	_____	_____

Comments and or suggestions:

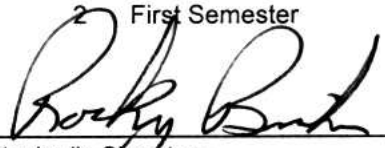
Mr. Janes is a good addition to our school. He cooperates well with the administration and staff. He exhibits a positive attitude and enjoys teaching.

V. NUMBER OF CLASSROOM VISITATIONS FOR EVALUATION PURPOSES

2 First Semester

_____ Second Semester

VI. ACKNOWLEDGMENT

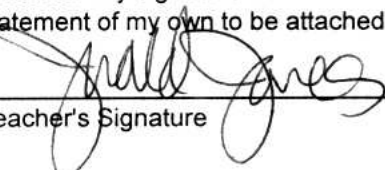


 Principal's Signature

1/12/06

 Date of Report

I certify that I have received a copy of this report, and that I have conferred with the evaluator concerning it's contents. My signature does not indicate either agreement or disagreement and I understand that I may file a statement of my own to be attached to this report, should I care to do so.



 Teacher's Signature

1/12/06

 Date of Report

VII. EMPLOYMENT RECOMMENDATION
 (Final evaluation of contract period only)

- _____ A. Recommended for continued employment
- _____ B. Recommended for continued employment with conditions*
- _____ C. Not recommended for continued employment**

* If "Recommended for continued employment with conditions" is checked, evaluator must state what assistance for improving deficiencies will be provided.

** If "Not recommended for continued employment" is checked, evaluator must state what assistance for improving deficiencies has been provided and also must provide notice in accordance to and compliance with all provisions of state statute.